

**ENVIRONMENTAL HEALTH DIVISION**  
**LAND DEVELOPMENT**  
**SUBMISSION CHECKLIST**

**Ada & Boise County**  
 707 N. Armstrong Pl.  
 Boise, ID 83704-0825  
 Ph. 327-7499

**Elmore County**  
 520 E. 8th North  
 Mountain Home, ID 83647  
 Ph. 587-9225

**Valley County**  
 703 N. 1st  
 McCall, ID 83638  
 Ph. 634-7194

This form and all checked items must accompany each application and plat when submitted to Central District Health Department (CDHD) for signature. You will be notified if plat has been signed. CDHD has up to ten days review time for plat signature.

**1. FEES**

- \$220.00 for central sewer system
- \$321.00 per lot for individual septic

**2. LAND DEVELOPMENT INFORMATION**

- Engineer Report as described in the CDHD tri-fold brochure from CDHD for all subdivisions.
- One 8 1/2" x 11" copy of final plat of the subdivisions.
- One full size copy of final plat.
- Neighboring well logs required if on-site sewage treatment is proposed.
- Nutrient Pathogen Study (if required).

**3. LETTERS OF APPROVAL**

**Water Services**

- Water Purveyor letter stating that they will provide service to the development.
- Approval for municipal water from the Department of Environmental Quality (DEQ) Field Office, 1410 N. Hilton St., Boise, ID or from the Qualified Licensed Professional Engineer (QLPE) representing the city or municipality.
- Approval for community water supply systems of 10 - 25 connections, shared well systems, or individual wells from Central District Health Department.

**Sewage Disposal**

- Dry-line sewer systems. Approval from Division of Environmental Quality (DEQ) Field Office.
- Main sewer-trunk lines. Approval from DEQ Field Office or QLPE.
- Community sub-surface sewage disposal systems. Joint approval by CDHD and DEQ Field Office.
- Individual on-site sewage systems, based on detailed engineering soils report accepted by CDHD.
- Written verification that sewer district or city intend to provide central sewer.

**Zoning Approval**

- Conditional use approval for community sewage system from city or county Zoning Department.
- Preliminary plat approved by City Council or County Commissioners.

**4. STORMWATER MANAGEMENT**

- Stormwater management plans with high groundwater data.

**5. OTHER INFORMATION**

As requested: \_\_\_\_\_  
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Submitted for review by: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_