



*"To improve the health of our communities by identifying sustainable solutions to community health issues, developing partnerships for implementation of strategies, and demonstrating our success through measurement of outcomes."*

**Central District Health Department  
Boise, Idaho**

**Environmental Health**


**I. Title: Septic Permit Renewal**


**Policy LD-08-01**

**II. Objective:** To limit the number of times a Septic Permit can be renewed.

**III. Scope:** This policy limits the number of times a septic permit may be renewed to two (2). This will assist in preventing non-conforming systems from being installed and approved due to rule changes and will prevent loss of revenue due to septic permit fee changes.

**IV. Policy Statement:** In accordance with IDAPA 58.01.03.005.08 which states that unless otherwise stated on the application or permit, it shall become invalid if the authorized construction or activity is not completed and approved within one (1) year of the date of issuance, and IDAPA 58.01.03.005.09 which states that at the discretion of the Director, a permit may be renewed one (1) or more times upon request by the applicant or owner provided that the request is received by the Director prior to the permit's date of expiration. Clients holding permits that have previously been renewed will be allowed five (5) more opportunities for renewal. For any septic permit that has not been renewed prior to the approval of this policy, two (2) renewals will be allowed. Central District Health Department allows a grace period of 30 days past the permit expiration date to complete the renewal process. Failure of the applicant or owner to request the renewal and pay the renewal fee within 30 days of the expiration date of the permit will result in the expiration of the permit.

Approved By  Date 10/22/08  
Russell A. Duke, Director

Approved By  Date 10/21/08  
Rob Howarth, Environmental Health Director

Reviewed By  Date 10/21/08  
Michael H. Reno, Program Manager

*Serving Valley, Elmore, Boise, and Ada Counties*

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