



"To improve the health of our communities by identifying sustainable solutions to community health issues, developing partnerships for implementation of strategies, and demonstrating our success through measurement of outcomes."

Central District Health Department Board of Health Minutes 707 N. Armstrong Place, Boise, Idaho Friday, October 22, 2010

Board Members:

Steven F. Scanlin, JD, Chair
Betty Ann Nettleton, RN, V-Chair/Trustee
Commissioner Frank Eld (Conference Call)

Dr. Ted Epperly, MD
Commissioner Connie Crusier, RN

Dr. Jane Young, DNP
Commissioner Terry Day

Guest:

Ross Mason, Dept. of Health and Welfare

Staff:

Russell A. Duke, Director/Board Secretary
Rob Howarth

Cindy Trail
Nikki Sakata

Meghan Calaway
Donna Mahan

Call Central District Health Department (CDHD) Board of Health Meeting to Order – Steve Scanlin
Chairman Steven Scanlin called the CDHD Board of Health meeting to order at 8:31 a.m.

Action on Minutes for August 20, 2010 – Steve Scanlin

Motion: Betty Ann Nettleton moved to approve the modified Board of Health minutes for August 20, 2010; Dr. Ted Epperly seconded; no further discussion; all in favor; motion carried unanimously.

Financial Report: FY 2011 – July through September Budget to Actual – Meghan Calaway

The "Budget to Actual" report for July through September was reviewed. For Revenue, fees are currently at 19%; contracts are at 22%; and other revenue is at 45%. For Expenditures, personnel costs are under spent by .6% (\$43,136). Overall expenditures are at 21%. At the end of the first quarter, we are in great shape.

Russell Duke presented reports reflecting how district discretionary funds (state and county monies) are currently being spent in preparation for another potential tough state budget year. The information enables the board to think about what our agency's priority areas are and how we will continue to fund these programs.

FY 2008 and FY 2009 Audit Report – Meghan Calaway

The results of the Central District Health Department (IV) FY 2008-2009) Audit Report was very good. There were no findings and recommendations made; therefore, an unqualified opinion was given.

2010 Community Assessment Report – Nikki Sakata

Nikki Sakata presented a community assessment report she recently completed regarding District IV. The purpose of this report was to present the analysis of multiple assessments and measures of health that collectively describe the health status within Public Health District IV for the period for 2004 to 2009. After reviewing the comprehensive report, the board asked that we

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Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

identify and present five key priorities that as a health board they could move forward on to improve the health of all four counties.

Syringe Exchange Programs – Nikki Sakata

Syringe exchange programs (SEP) are non-federally funded programs providing free syringes and needles in exchange for used ones in an effort to reduce transmission of bloodborne pathogens among injection-drug users. Based on research, SEP does not encourage drug use among SEP participants nor result in the recruitment of first-time drug users. Literature does show that the effectiveness of SEP depends on how the programs are developed and implemented. To maximize our efforts if we choose to pursue this program, our efforts will need to be on prevention and policy change. The board asked that staff develop a proposal utilizing the support of the other district health directors, key stakeholders, and grassroots support within the community and bring the plan before them for review.

Break – Steve Scanlin

Letter to U.S. Secretary of State – Steve Scanlin

The board reviewed and approved the letter written by Dr. Ted Epperly on behalf of Central District Health Department (CDHD) to Hilary Clinton, Secretary of State, regarding pre-screening refugees and immigrants for AIDS/HIV before entering the United States.

Strategic Plan – Russell Duke

Russell Duke presented and reviewed the key accomplishments of CDHD as reported in the CDHD FY 2010 Strategic Plan. Key focus for FY 2011 strategic plan is on “winnable battles” that includes obesity and tobacco.

Statewide Fee Comparison – Meghan Calaway

During the August Board of Health meeting, the board requested documentation on how CDHD’s fees for our environment health programs and clinical fees compared to the other six public health districts and CDHD’s total “write-offs” for last year. Documentation on both was provided and reviewed.

Policies for Repeal – Rob Howarth

Last year during legislation, the Department of Environmental Quality (DEQ) was asked by legislators to review district specific policies and comment on whether or not they are appropriate and in compliance with the intent of DEQ’s laws and rules. Since most of what we do in environmental health is delegated to us by the DEQ and the Department of Health and Welfare, we have three of our policies that have been replaced by DEQ rules/policies. Before repealing the CDHD policies, the board asked for copies of the rules/policies that we are now being asked to use.

Tobacco Tax Increase – Russell Duke

With a coordinated effort led by the American Cancer Society being put forward to increase Idaho’s tobacco tax, the board was asked about their position regarding the tax increase. Latest statistics show that Idaho has the 42nd lowest tax at \$0.57 per pack. The public health districts do have a current resolution supporting increasing Idaho’s tobacco tax.

Immunization Rules – Russell Duke

The Department of Health and Welfare is proposing to update Idaho’s childcare and school immunization rules to match CDC (Centers for Disease Control and Prevention) recommendation. This is an important step toward improving Idaho’s childhood immunization rates. It will be important for us to support the proposal, and do what we can to educate legislators on the importance of updating our state’s rules.

Facility Use Policy – Russell Duke

The Central District Health Department Facility Use Fee Schedule along with the Use of CDHD Facility Policy was presented and approved. Annually and/or as needed, the facility policy will be brought before the board for review.

Motion: Commissioner Frank Eld made a motion to approve the Central District Health Department Facility Use Fee Schedule and Use of CDHD Facility Policy as presented; Dr. Ted Epperly seconded; no further discussion; motion carried.

Director's Report – Russell Duke

Family Planning Resolution

The Idaho Association of Local Boards of Health passed the family planning expansion resolution at the 2010 annual meeting in Idaho Falls. This originally started as a family planning waiver, then with the passage of the Affordable Care Act became an expansion resolution. The board supports moving forward with the resolution approved this year.

2010 Flu Campaign (Cindy Trail)

This year our theme for the 2010 Flu Campaign was Hawaii Five-0. Ninety percent of our staff received their flu shot this year; Team "Shoot'em Danno", which was the WIC program, was 100% vaccinated this year. We are very pleased with this year's results.

Executive Session – Steve Scanlin

Motion: Commissioner Connie Cruser made a motion to go into Executive Session, under Idaho Code 67-2345 (b), for the purpose of discussing personnel matters. Dr. Jane Young seconded the motion. The motion was carried unanimously by roll call vote individually – Betty Ann Nettleton, Connie Cruser, Terry Day, Frank Eld, Ted Epperly, Jane Young, and Steve Scanlin.

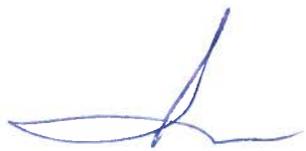
Motion: Commissioner Terry Day moved to come out of Executive Session. Betty Ann Nettleton seconded the motion. The motion was carried unanimously by roll call vote individually – Betty Ann Nettleton, Connie Cruser, Terry Day, Frank Eld, Ted Epperly, and Steve Scanlin.

No decisions were made during Executive Session and no further business was brought before the board.

Adjournment – Steve Scanlin

Meeting adjourned at 1:04 p.m.

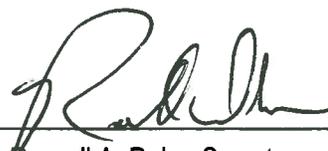
Respectfully submitted:



Steven F. Scanlin, Chairman

12/10/10

Date



Russell A. Duke, Secretary