



“To improve the health of our communities by identifying sustainable solutions to community health issues, developing partnerships for implementation of strategies, and demonstrating our success through measurement of outcomes.”

**Central District Budget Hearing and Board of Health Meeting
Friday, May 20, 2011
520 E. 8th Street North, Mountain Home
9:00 a.m. to 1:00 p.m.**

Board Members:

Steven F. Scanlin, JD, Chair	Dr. Ted Epperly, MD (Conf-Call)	Dr. Jane Young, DNP
Commissioner Ray Moore	Commissioner Arlie Shaw	Commissioner Terry Day
Betty Ann Nettleton, RN, V-Chair/Trustee		

Guest:

Commissioner Rick Yzaguirre	Pam Stroffhus, BSU	Laura Ritchie, BSU
Michelle Long, BSU		

Staff:

Russell A. Duke, Director/Board Secretary	Cindy Trail	Meghan Calaway
Rob Howarth	Teresa Collins	Nancy Rush
Donna Mahan		

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Budget Hearing – Commissioner Arlie Shaw

Commissioner Arlie Shaw of Elmore County, Chairman of the Budget Committee, called the Public Budget Hearing of the proposed fiscal year 2012 budget for Central District Health Department (CDHD) to order at 9:05 a.m. Commissioner Shaw asked the commissioners to identify themselves for the record: Terry Day, Boise County Commissioner (representing Chairman Jamie Anderson); Ray Moore, Valley County Commissioner (representing Chairman Gordon Cruickshank); Chairman Rick Yzaguirre, Ada County Commissioner; and Chairman Arlie Shaw, Elmore County Commissioner.

In accordance to Idaho Code 39-423, the budget committee considered the CDHD FY 2012 budget. CDHD has requested a 2% percent increase for a total of \$1,924,900 from the counties. Commissioner Shaw asked for any discussion on the budget as presented to all of the Boards of County Commissioners. With no further discussion, he asked for a motion to approve the fiscal year 2012 budget beginning July 1, 2011.

Motion: Commissioner Rick Yzaguirre moved to approve the FY 2012 budget as presented to begin July 1, 2011; Commissioner Ray Moore seconded; no further discussion; all in favor; motion carried unanimously.

Adjournment of Budget Hearing – Commissioner Arlie Shaw
Budget Hearing adjourned at 9:08 a.m.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Call CDHD Board of Health Meeting to Order – Steve Scanlin

Chairman Steve Scanlin called the CDHD Board of Health meeting to order at 9:08 a.m., thanking the commissioners for their support through tough times.

Action on Board Minutes for April 8, 2011 – Steve Scanlin

Motion: Dr. Jane Young moved to approve the Board of Health minutes for April 8, 2011; Commissioner Arlie Shaw seconded; no further discussion; all in favor; motion carried unanimously.

Financial Report: FY 2011 – July through April Budget to Actual – Meghan Calaway

Meghan reviewed the “Budget to Actual” report for July through April with the Board. For Revenue, fees are currently at 93%; contracts are at 80%; and other revenue is at 136%, putting overall revenue at 86%. For Expenditures, personnel costs are under spent by 1.9% (\$130,691). Overall Expenditures are at 79%.

Boise State University Nursing Project Presentation – Russell Duke/Pam Strofhus/Laura Ritchie/Michelle Long

During the late winter and spring, leadership-nursing students from Boise State University along with their professor, Pam Strofhus, worked with CDHD to determine the effect of the Patient Protection Affordable Care Act (PPACA) on the future operations of CDHD. They focused on the potential effects of the PPACA as it relates to increasing the number of individuals covered by health insurance both private and government funded as well as funding for public health programs and services that focus on prevention and intervention of obesity and tobacco usage. To affect the greatest change in our district, we must focus on evidence based practices, which is foundational for receiving funding along with engaging in policy change at local and state level. Our future services need to continue focusing on preventive care, intervention, and education.

School Based Immunization Clinics - Teresa Collins

Teresa Collins, Immunization Program Manager, shared that school based immunization clinics provide us the opportunity to immunize kids who do not utilize a primary care provider. For example, last fall we did a pilot in Elmore County school district with seasonal flu. About eleven percent of the total student body received a flu shot; thirty-seven percent of those kids never received a flu shot. We are working to create more opportunities to immunize kids while educating parents on the changes to the Idaho immunizations laws. In Valley County and other communities, schools are using their auto-dialers to educate parents on the new immunizations rules.

This year at the Idaho Shot Smart Conference, District 4’s Immunization Program received an award for having 82% coverage of the 4:3:1:3:3:1:4 immunization series. The national average for this series is 69%. We have a partnership with our WIC department to improve immunizations rates. A year ago, only 26% of our WIC-Immunizations clients had received all the recommended ACIP vaccinations; today we are at 86%.

Immunizations and the ACIP Schedule - Russell Duke/ Teresa Collins

It is CDHD’s practice to follow the CDC’s Advisory on Immunization Practices recommended ACIP schedule. We use this as the “gold” standard when facilitating our Peer to Peer Program as well as in administering vaccination and reviewing immunizations records. To ensure that our immunizations medical director continues to share our philosophy on following the ACIP schedule, Russ will setup a meeting with key players to discuss the internal inconsistencies surrounding the ACIP schedule. At the next Board meeting, Russ will report on the outcome of the meeting and then continue to keep the Board abreast at future meetings.

Salary Plan - Russell Duke

While presenting the proposed FY 2012 Budget during the April Board meeting, Russ Duke presented a salary proposal that would move staff in paygrade G to 80% of policy as well as move others in that paygrade by the

same dollar amount, which was approved by the Board. This was to avoid salary compression within that paygrade. After further discussion with the management team, Russ presented a new proposal that would move all staff regardless of paygrade to 80% but make no adjustments for those above 80%. Focusing still on our lower salaried positions, eight positions in the professional level paygrades would also receive increases. The concept would better position our agency for changing our hiring policy to hire no less than 80% of policy for all paygrades. The budget impact is almost exactly the same as the original proposal.

Motion: Commissioner Ray Moore made a motion to modify the original plan of moving only Grade G to 80% to moving all staff up to 80% of policy; Commissioner Arlie Shaw seconded; no further discussion; all in favor; motion carried.

Working Lunch- Steve Scanlin

Board took a short break and continued the Board meeting.

Millennium Fund Distribution - Russell Duke/Betty Ann Nettleton

The Joint Finance and Appropriations Committee (JFAC) determines the Idaho Millennium Fund appropriation for the public health districts each year. The funds are to be used for tobacco cessation with an emphasis on pregnant women and teens. We have been receiving this funding for approximately 10 years, using a distribution formula agreed to by the public health district directors. However, Idaho Code states that the division of appropriations from JFAC among the health districts is to be determined by the Board of Trustees. The current formula divides 50% of the funding by 7 and the other 50% is based on population and live births. Russ offered some alternatives for the Board's consideration in preparation for the June Board of Trustees meeting in Caldwell, which Betty Ann, CDHD Trustee, will be representing our Board.

Motion: Dr. Jane Young made a motion to support the distribution of Millennium Fund dollars by percentage of smokers with 0% for infrastructure; Commissioner Ray Moore seconded; no further discussion; all in favor; motion carried.

Board Member Elections - Russell Duke

The CDHD by-laws changed in August 2010 regarding term limits. Since current Board members would like to continue in their current positions, no election took place this year.

Tobacco Tax Resolution - Russell Duke

The current Tobacco Tax Resolution contains the phrase: "**BE IT FURTHER RESOLVED**, that this commitment with IAB will include funding the Idaho Association of Counties for the purpose of lobbying on this effort." The Board would like to see this "resolved" remain; however, they feel it is more important that all seven public health districts be united on this resolution. They agreed to remove it.

Motion: Dr. Ted Epperly made a motion to remove the second "**BE IT FURTHER RESOLVED**" from the Tobacco Tax Resolution to be presented at IAB in June; Dr. Jane Young seconded; no further discussion; all in favor; motion carried.

E-Cigarette Resolution - Russell Duke

The Board made no changes to the E-Cigarette Resolution being voted on in June at IAB.

Idaho Association of District Boards of Health (IAB) Resolutions – Proxy Rights - Russell Duke

Since individual Board members vote on resolutions, members not attending the 2011 business meeting have the opportunity to delegate their vote through proxy on the Electronic Cigarettes Resolution and the Updated Tobacco

Tax Resolution as well as a general proxy statement. Board members are encouraged to proxy their vote to our trustee, Betty Ann Nettleton, who will be attending the meeting.

Director's Report - Russell Duke

RSVP and Quorum: The Board confirmed that e-mails are the best way to communicate with them regarding Board information and if a response is needed and not received by e-mail, a phone call will follow.

National Association of Local Boards of Health (NALBOH) and IAB: If you would like to attend this year's NALBOH Conference in Coeur d'Alene or IAB in Caldwell, please let Donna know.

Tobacco Tax Strategy and Board Involvement: Russ presented the idea of Board members playing an active role in developing a tobacco tax policy for the 2012 legislative session, which will be further discussed in August.

Adjournment – Steve Scanlin

No further business brought before the Board.

Motion: Betty Ann Nettleton made a motion to adjourn the Board meeting; Commissioner Arlie Shaw seconded; no further discussion; all in favor; motion carried.

Meeting adjourned at 1:17 p.m.

Respectfully submitted:



Steven F. Scanlin, Chairman

8/19/11

Date



Russell A. Duke, Secretary