



“To improve the health of our communities by identifying sustainable solutions to community health issues, developing partnerships for implementation of strategies, and demonstrating our success through measurement of outcomes.”

**CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
707 N. ARMSTRONG PL, BOISE, ID
DECEMBER 12, 2008**

BOARD MEMBERS:

Steven F. Scanlin, JD, Chair
Betty Ann Nettleton, RN, V-Chair & Trustee
Dr. Ted Epperly, MD (excused absent)

Dr. Jane Young, DNP
Commissioner Connie Crusier

Commissioner Frank Eld
Commissioner Fred Lawson

GUEST:

Landis Rossi, H&W Region IV

STAFF:

Russell A. Duke, Director/Board Secretary
Nancy Russ
Donna Mahan

Cindy Trail
Joanne Graff

Meghan Muguira
Rob Howarth

* * * * *

CALL BOARD MEETING TO ORDER – Betty Ann Nettleton

Vice Chairman Betty Ann Nettleton called the Board of Health meeting to order at 8:40 a.m.

ACTION ON MINUTES FOR OCTOBER 10, 2008 – Betty Ann Nettleton

Vice Chairman Betty Ann Nettleton asked for a motion to approve the October 10, 2008, Board of Health minutes as presented.

Motion: Commissioner Frank Eld moved to approve the October 10, 2008, Board of Health minutes as presented; Dr. Jane Young seconded; no further discussion; all in favor; motion carried.

FINANCIAL REPORT: FY 2009 – July to November Budget to Actual - Meghan Muguira

The “Budget to Actual” report for July through November was reviewed. For Revenue, fees are currently at 42%, contracts are at 48%, and other revenue is at 37%, which puts our overall revenue budget at 43%. For Expenditures, personnel costs are at 41% with a 1.3% salary savings (\$104,683). In operating costs, we are 3.4% underspent at this time, putting our overall expenditure budget at 42%. At the end of November, we are on target for the ‘09 fiscal year budget.

HOOKAH BARS – Joanne Graff

Joanne Graff, Health Education Specialist, presented a PowerPoint presentation titled “The Emerging Threat of Hookah Bars.” Hookah is a way to smoke specially made tobacco (shisha) which is heated and filtered through water. These bars are marketed to college students as another form of socialization. Hookah tobacco contains the same chemicals found in all other tobacco including nicotine; smoking shisha carries the same health risk of smoking. Possible solutions to public health concerns created by hookah bars would be to strengthen Idaho’s Clean Indoor Air Act, regulations be establish by local Boards of Health, and/or strengthen city ordinances.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
Senior Nutrition: 327-7460
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

NUTRIENT-PATHOGEN STUDY POLICY – Rob Howarth

Rob Howarth, Director of Environment Health, presented the proposed revised Nutrient-Pathogen (NP) Study policy, which is in conjunction with Public Health District 3. We are proposing to lift the NP study requirement for subdivisions that have two (2) acre or larger lots that will install an advanced treatment septic system. Based on evaluating data over the past two years when using the advanced systems, adequate protection of groundwater is provided. However, if a developer chooses not to use the advanced septic systems, a NP study will be required.

The Board was concerned that the developer may not tell the buyer that an advanced septic system must be installed when purchasing the lot. Commissioner Eld would like to see this information included in the plat so a buyer will know this requirement upfront. Mr. Howarth was asked to do more research on adding a mechanism to educate the buyer.

Motion: Commissioner Connie Cruser moved to table the discussion regarding the revised Nutrient-Pathogen (NP) Study policy proposal until a new draft is presented at our February meeting; Commissioner Frank Eld seconded; no further discussion; all in favor; motion carried.

FLU CAMPAIGN RESULTS/FLU MANDATE – Cindy Trail

Cindy Trail, Deputy Director, provided an overview of the Back to the Future Employee Flu Vaccination Campaign. This year 82% of our staff on payroll were vaccinated during the campaign. Again, this year all seven health districts statewide participated in a friendly competition with Public Health District 7 being the highest vaccinated district. The Board would like to see 90% of staff vaccinated; however, believes education is the best way to reach this goal.

BREAK – Steven Scanlin

IT REVIEW – Russell Duke

The Board strongly supports investing dollars in auditing the Information Systems Department's current systems and strategic plan. Russ will work on getting a proposal ready based on the Board's recommendation to present at the next Board meeting.

2009 IDAHO ASSOCIATION OF DISTRICT BOARDS OF HEALTH (IAB) - Russell Duke

Due to the state budget situation, public health districts need to decide if having Idaho Association of District Boards of Health (IAB) is feasible. A conference call for the trustee's has been set for December 18 to make the decision. After a lengthy discussion, the Board supports having an on-site meeting instead of a conference call this year. During this year's IAB conference, the district boards will make a decision regarding next year's conference.

Motion: Commissioner Frank Eld made a motion that as a whole the Board supports having the conference on-site this year with consideration of the economy at that time regarding the 2010 conference; Commissioner Connie Cruser seconded; no further discussion; all in favor; motion carried.

DIRECTOR'S REPORT - Russell Duke

Proposal of Selling Land

The Administrator of the Elmore County Memorial Hospital approached Mr. Duke with the idea of purchasing both our facility and land which is adjacent to the hospital complex. The Board would like more information regarding what would they offer us for the property and what it would cost to replace it so that a discussion can take place. Mr. Duke will provide more information at the February Board of Health meeting.

Performance Report

The Board reviewed the new layout of our performance report called "CDHD 2008 Performance Report," which they approved the new format. The performance report is in place of an annual report.

Strategic Plan

With our focus being on our strategic goals, we need to evaluate how our current programs enable us to reach our goals and determine if we can change current programs to allow us to move into new program areas that would provide needed public health services not currently being met in our community.

EXECUTIVE SESSION - Steven Scanlin

Chairman Steve Scanlin asked for a motion to enter into Executive Session for the purpose of discussing personnel matters.

Motion: Betty Ann Nettleton moved to go into Executive Session under Idaho Code 67-2345(b) for the purpose of discussing personnel matters and Commissioner Fred Lawson seconded. The motion was carried unanimously by roll call vote individually – Betty Ann Nettleton, Connie Cruser, Fred Lawson, Frank Eld, Jane Young, and Steve Scanlin.

Motion: Commissioner Fred Lawson moved that the Board of Health come out of Executive Session and Commissioner Frank Eld seconded. The motion was carried unanimously by roll call vote individually – Betty Ann Nettleton, Connie Cruser, Fred Lawson, Frank Eld, Jane Young, and Steve Scanlin.

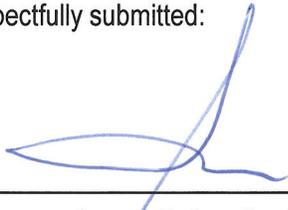
Steve Scanlin, Chairman of the Board, stated that the will of the Central District Health Department Board is that Russell Duke will continue pursuing bringing about change in the Immunization Program and Senior Nutrition Program. Mr. Duke will present the plan for both departments at the February Board of Health meeting.

ADJOURN – Steven Scanlin

Motion: Betty Ann Nettleton moved to adjourn the meeting; Commissioner Frank Eld seconded; no further discussion; all in favor; motion carried.

Meeting adjourned at 12:20 p.m.

Respectfully submitted:



Steven F. Scanlin, Chairman

2/20/09

Date



Russell A. Duke, Secretary