



ADMINISTRATION OFFICE
707 NORTH ARMSTRONG PLACE
BOISE, ID 83704-0825
TEL. (208) 375- 5211
FAX (208) 327-8500
cdhd.idaho.gov

"Partnering to promote, protect and preserve health in our community."

**Central District Health Department Board
Friday, December 14, 2012 ~ 8:30 a.m. to 11:15 a.m.
707 N. Armstrong Place, Boise, Idaho**

Board Members:

Commissioner Arlie Shaw, Chair
Betty Ann Nettleton, RN, V-Chair/Trustee
Steven F. Scanlin, JD

Dr. Ted Epperly, MD
Commissioner Ray Moore

Dr. Jane Young, DNP
Commissioner Terry Day

Guest:

Commissioner Al Hofer

Staff:

Russell A. Duke, Director/Board Secretary
Nikki Zogg
Kathy Wiley
BSU Students: Sabrina, Nikki, & Stephanie

Cindy Trail
Donna Mahan, Recorder
Pam Strohfus

Meghan Calaway
Mark Riley
US Public Health Service (2)

Call Board Meeting to Order – Commissioner Arlie Shaw

Commissioner Arlie Shaw called Central District Health Department (CDHD) Board of Health meeting to order at 8:36 a.m.

Board of Health Minutes for October 12, 2012 – Commissioner Arlie Shaw

One correction was noted on the minutes – “all seven counties” should have read “all seven districts.” The minutes now reflect this modification.

Motion: Betty Ann Nettleton made a motion to approve the October 12, 2012 Board of Health meeting minutes with one modification – change “all seven counties” to “all seven districts”; Steve Scanlin seconded; no further discussion; all in favor; motion carried.

Financial Report: FY 2013 – July thru November Budget to Actual – Meghan Calaway

The “Budget to Actual” report for July through November was reviewed. For Revenue, fees are currently at 42% contracts are at 44%; and other revenue is at 49%. For Expenditures, personnel costs are overspent by -.5% (\$36,942). Overall expenditures are at 39%. We are in good shape at this point; the budget revision will be presented in February 2013.

BSU School of Nursing Research – Dr. Pam Strohfus/BSU Students

Representatives from the Boise State University School of Nursing Leadership class presented their assessment on how to engage children, families, and community members in obesity prevention initiatives in order to decrease obesity rates in our district. Their conclusion was that evidence based interventions of nutrition education, structured recess, micro-interventions, community education classes, and community involvement would be the most feasible means to target the population in District 4. Their assessment is in alignment with CDHD’s mission – “Partnering to promote, protect, and preserve health in our community.”

Cameras at Traffic Lights - Steve Scanlin

With red light runners causing 22% of all traffic accidents in the country, cities in the United States are now mounting cameras at traffic lights to reduce traffic accidents. The primary purpose of the traffic light camera is to detect red light runners and in many instances to issue traffic citations as a deterrent for this behavior.

Board Elections – Commissioner Arlie Shaw

With Chairman Arlie Shaw resigning, Steve Scanlin agreed to resume the position of Chairman of the Board if agreeable by the Board.

Motion: Commissioner Ray Moore made a motion to have Steve Scanlin resume the position of Chairman of the Board; Commissioner Terry Day second; all in favor; no further discussion; motion carried.

After some discussion, Betty Ann Nettleton agreed to continue serving as the Vice Chair/Trustee of the Board with the stipulation that additional Board members provide support on issues being brought before the Board of Trustees. Dr. Ted Epperly and Dr. Jane Young agreed to provide support to Betty Ann regarding issues brought before the seven health districts.

Motion: Dr. Ted Epperly made a motion to have Betty Ann Nettleton continue to serve as the Vice Chair/Trustee of the Board; Dr. Jane Young seconded; all in favor; no further discussion; motion carried.

Calendar Year 2013 Board of Health Meeting Schedule – Commissioner Arlie Shaw

The proposed 2013 Board of Health Meeting schedule was reviewed, moving the May meeting to May 10 from 9:00 a.m. – 12:30 a.m.

Motion: Commissioner Ray Moore made a motion to accept the amended 2013 Board of Health Meeting schedule; seconded Betty Ann Nettleton; no further discussion; all in favor; motion carried.

General Fund Appropriation – Betty Ann Nettleton/Russell Duke

Betty Ann Nettleton presented the outcome of the December 4 Board of Trustees meeting. The Trustees were in consensus of sending a letter expressing our concern that additional funding was needed to cover the cost of both restaurant and swimming pool inspections. During this meeting rather than choosing the option that we proposed, which would have maintained funding stability for all districts, the decision was made to modify the general fund appropriation formula. The revised formula to distribute the public health district appropriation resulted in a \$43,000 loss for District 4.

The Board of Health discussed the history of the general appropriation formula, reviewing the changes made by the Board of Trustees over the years and the funding outcomes as a result of their decisions. The Board was presented data for all seven health districts that included the results of the new formula for general fund appropriation, the history of county pledges and state appropriation, appropriation for poverty, and 2013 budgets and reserve account balances. It is the consensus of the CDHD Board of Health that Russ Duke move forward in exploring options to pursue our own appropriation request and to keep the board updated.

Motion: Steven Scanlin made a motion for Russ Duke to pursue funding options; Dr. Ted Epperly seconded; no further discussion; all in favor; motion carried.

Break – Commissioner Arlie Shaw

Facility Update – Cindy Trail/Mark Riley

We continue to move forward with our goal of increasing access to our clients. Our realtor team followed up with WinCo regarding their interest in purchasing our Armstrong facility. Currently, they are reviewing the purchase price. We have learned that land Downtown cost twice as much as land in Meridian. Moving our main office is pending on selling our current facility. We are moving forward finding land either in Meridian or Downtown to build a new satellite office. Meghan Callaway is working on a loan packet document. Mark Riley is working on an internal visual timeline, enabling staff to follow this fluid process.

Electronic Health Records – Cindy Trail

We have finished our negotiation with Netsmart on the payment schedule. The proposed cost agreement and initial project timeline has been sent to the state. We should hear back in January to know if we have final approval to purchase our electronic health records system.

Director's Report – Russell Duke

All Staff meeting: The Winter All-Staff meeting will begin following the Board meeting at the Eagle Hills Golf Course.

Fit and Fall Proof Program: The Idaho Statesman's Living Healthy newspaper printed an article, "Classes improve mobility, balance and confidence," quoting Lindsay Byars. The report emphasized how the Fit and Fall Proof Program continues to assist in reducing the high rate of senior injuries due to falling.

NALBOH NEWSBRIEF: Central District Health Department was represented through three articles:

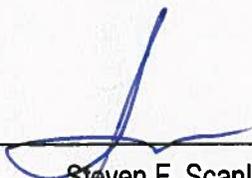
- *President's Message* by Steven Scanlin
- *Health Department No-Nicotine Hiring Polices: Good for the Community and Good Business Sense* by Joanne Graff
- *NALBOH President's Accomplishments Recognized* by Local Health Department

Commissioner Shaw Retirement: Commissioner Arlie Shaw was recognized for his years of service on the CDHD Board of Health. In addition, Commissioner Terry Day and Commissioner Ray Moore will be leaving the Board. We greatly appreciate the contribution of each commissioner to ensuring we continue to meet our mission as a public health agency.

Adjourn – Commissioner Arlie Shaw

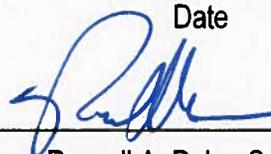
No further business was brought before the Board: meeting adjourned at 11:36 a.m.

Respectfully submitted:



Steven F. Scanlin, Chairman

2/15/13



Date

Russell A. Duke, Secretary