



"Partnering to promote, protect and preserve health in our community"

**Central District Health Department Board of Health Meeting
Friday, August 23, 2013 ~ 8:30 a.m. to 12:28 p.m.
707 N. Armstrong Place, Boise, Idaho**

Board Members:

Steven F. Scanlin, JD, Chair
Betty Ann Nettleton, RN, V-Chair/Trustee
Commissioner Barbara Balding

Dr. Ted Epperly, MD
Commissioner Al Hofer
Dr. Jane Young, DNP (Absent)

Frank Eld

Guest:

Peter Oliver
Kathy Skippen
Laura Thomas

Al Marino
Rosie Andueza
Adrean Cavener

Gina Westcott
Ross Edmunds

Greg Dickerson
Amy Jeppeson

Staff:

Russell A. Duke, Director
Donna Mahan, Recorder
Ross Albers

Cindy Trail
Lorraine Fortunati

Bonnie Spencer
Mark Riley

Rob Howarth
Joe Zaher

Call Board of Health Meeting to Order – Steve Scanlin

Steve Scanlin called Central District Health Department (CDHD) Board of Health meeting to order at 8:38 a.m.

Board of Health Minutes for May 10, 2013 – Steve Scanlin

With no corrections made, the May 10, 2013 Board of Health minutes stand approved as presented.

Boise Satellite Office – Cindy Trail, Peter Oliver, & Al Marino

Peter Oliver and Al Marino, our commercial brokers from Oliver Thornton Keller, presented the option to purchase the Yanke property on the south side of Fairview Avenue between 27th and 30th Street in Boise. After a lengthy discussion regarding the proposed land and financial sustainability of an additional office, it became apparent that the Board needed further time to discuss the direction of our agency. The Board asked that we seek an extension on the due diligence period in lieu of a motion to approve the purchase of the land at this time, allowing the Board an opportunity to have further discussion on a satellite office concept.

Transformation of Mental Health and Substance Abuse – Region 4

Kathy Skippen, Department of Health and Welfare's Division of Behavioral Health, and Greg Dickerson, Chairman of Region 4 Mental Health Board, presented their vision of transformation in the area of behavioral health. Since mental health and substance abuse affects every aspect of our community, the integration of both medical and non-medical

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FAX: 327-8500

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520 E. 8th St. North
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Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

services are needed to address all aspects of the client's life, not just the mental health element. Kathy stated that they are looking at establishing a policy driven board with diverse community leaders to play an intricate part of addressing mental health and substance abuse as a whole. Frank Eld volunteered to sit on the board when established.

Motion: Dr. Ted Epperly made a motion to move forward with continuing dialogue and discussion around the importance of these issues and somehow figure out a way that the public health district can contribute in a meaningful way; Frank Eld seconded; no further discussion; all in favor; motion carried.

Physical Education and CPR Requirements for Idaho Schools – Adrean Cavener

Childhood obesity is a crisis in America today. Adrean Cavener, Director of Government Relations Idaho Chapter of the American Heart Association, presented the proposal before the State Department of Education on stepping up the physical education requirements for all Idaho schools. Increasing physical education not only improves overall health but also improves grades. Ms. Cavener asked the Board of Health to consider submitting a letter of support for this proposal within the next 90 days.

Motion: Betty Ann Nettleton moved that the Board submit a letter of support for implementing quality physical education in Idaho schools; Dr. Ted Epperly seconded; no further discussion; all in favor; motion carried.

Break – Steve Scanlin

Following the break, Steve welcomed Bonnie Spencer to Central District Health Department.

Financial Reports: FY 2013 Yearend Budget to Actual and Reserve Funds – Bonnie Spencer

The "Budget to Actual" report for July 1, 2012 through June 30, 2013 shows that our overall revenue came in 1.96% (\$180,607) under budget; required reserve funding came in \$50,764 under budget; and our expenditures came in 2.37% (\$232,465) under budget leaving us with a positive variance of \$1,094.

Carryover and Fund Designation – Russell Duke

Our Cash Basis Fund Statement at year-end (June 30, 2013) showed the District's "Cash Balance" was \$1,749,729, no year-end adjustments needed. We are proposing that the Ending Cash Balance be used as follows:

• Operation Reserve Fund	\$ 600,000
• Capital Reserve Fund for Building/Capital	\$ 1,072,390
• Designated Funds for Special Projects/Carryover	\$ 77,339

With Carryover funds being lower than expected to cover special projects carried over from last year, Bonnie asked the Board to approve moving \$281,707 from the Capital Reserve Account to the Special Project Funds to cover WIC and IT projects and obligations not included in the current budget. This transfer would be incorporated in the FY 2014 budget revision in February 2014. After discussing the current budget situation, the Board agreed that the obligations would be paid through the operating budget. If additional funding is needed to cover the cost, the request will need to be presented to the Board, funding will then come from the Operation Reserve Account. The Board asked to be kept abreast on the budget and financial issues that arise and to keep all financial matters first on the agenda.

Motion: Frank Eld made a motion that the obligations are to paid out of the operating budget first; and when additional funding is needed, the funds would be transferred out of the Operational Reserve Funds as approved by the Board; Commissioner Barbara Balding seconded; no further discussion; all in favor; motion carried.

FY 2014 Fees – Bonnie Spencer

Bonnie Spencer presented the proposed FY 2014 fees for Family Health and Risk Reduction and Environmental Health.

Motion: Dr. Ted Epperly made a motion to approve the proposed FY 2014 fees for Family Health and Risk Reduction and Environmental Health as presented; Commissioner Barbara Balding seconded; no further discussion; motion carried.

Wildfire Smoke Response – Rob Howarth

Rob Howarth presented how our agency has increased coordination with the Department of Environmental Quality and the Idaho Department of Health and Welfare to address wildfire smoke in District 4 this year. These two agencies, with our input, have developed the written Idaho Wildfire Response Protocol that list all agencies involved and their role in wildfire smoke and they developed the new Idaho Smoke Blog. These resources along with daily conference calls and emails have been instrumental in helping to get health messages out to the public. The Board encouraged Rob to make sure we are using multiple mediums other than the internet to get the message out to our communities and to notify them if air quality hits red or purple. Dr. Ted Epperly noted his appreciation for the excellent work that Rob had done in addressing this concern for the betterment of our community.

Idaho Association of District Boards of Health Conference – Betty Ann Nettleton

Betty Ann Nettleton provided the Board with an update on the Idaho Association of Local Boards of Health Conference held in Pocatello. The discussion included the state general fund appropriation formula. The Trustees have asked the Directors to work on alternative distribution formulas to present to them in December. At the Board's direction, Russ has been working with legal counsel Mike Kane to set up a meeting with Dan Chadwick to discuss the formula since February 2013. Dan has been unavailable. Betty Ann encouraged the other Board members to talk with their legislators about this subject.

Dr. Rex Force spoke about prescription drug abuse and resulting morbidity and mortality. On-going discussions will occur with Dr. Force to determine how the public health districts might be able to assist in addressing this issue. Russ invited Dr. Force to speak at the Idaho Perinatal Project's winter conference, which he has accepted.

Statewide Healthcare Innovation Plan – Dr. Ted Epperly

Dr. Ted Epperly provided an update on the Statewide Healthcare Innovation Plan (SHIP) being developed as a result of a \$3 million grant from Centers for Medicare and Medicaid Services (CMS) to try help transform healthcare in the state of Idaho. Dr. Epperly shared a map that conceptualized of how the network of better healthcare would work, which is fashioned off of the seven health districts' regions, to provide total transformation around primary healthcare in Idaho. This has the potential to lead to a \$50 million grant for 5 years for implementation of the plan.

Electronic Health Records (EHR) – Cindy Trail

The hard work of both Bob Nertney and Lorraine Fortunati has played a key role in Netsmart building a customized system for us. We continue to have bi-weekly technical phone calls and weekly project management calls with the Netsmart staff to ensure we meet contract milestones. The Board asked for a timeline to be presented at the next meeting reflecting the contract payment schedule and implementation schedule.

Director's Report – Russell Duke

Snacks in Schools

To address obesity in our youth, the United States Department of Agriculture's new standard requires schools to offer healthier snack foods to children or "smart snacks," while limiting junk food served to students.

Performance Review

Russ' performance review will be completed at the next meeting in October following the same procedure as prior years.

Adjourn – Steve Scanlin

No further business was brought before the Board; meeting adjourned at 12:28 pm.

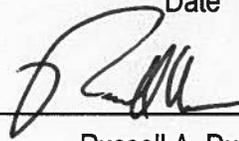
Respectfully submitted:



Steven F. Scanlin, Board Chair

10/17/13

Date



Russell A. Duke, Secretary