



"To improve the health of our communities by identifying sustainable solutions to community health issues, developing partnerships for implementation of strategies, and demonstrating our success through measurement of outcomes."

**CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
APRIL 11, 2008**

BOARD MEMBERS:

Steven Scanlin, JD, Chairman
Betty Ann Nettleton, RN, Trustee

Commissioner Connie Crusier
Dr. Ted Epperly, MD

Commissioner Frank Eld
Commissioner Fred Lawson

ABSENT:

Dr. Jane Young

STAFF:

Russell A. Duke, Director/Board Secretary

Cindy Trail

Meghan Muguira

Rob Howarth

Teresa Phillips

Margaret Ross

Donna Mahan

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CALL BOARD MEETING TO ORDER – Steve Scanlin

Chairman Steve Scanlin called the Board of Health meeting to order at 8:37 a.m.

ACTION ON MINUTES FOR MARCH 14, 2008 – Steve Scanlin

Chairman Steve Scanlin asked for a motion to approve the minutes as presented.

Motion: Commissioner Frank Eld moved to approve the minutes for the March 14, 2008, Board of Health meeting as presented; Betty Ann Nettleton seconded; no further discussion; all in favor; motion carried.

FINANCIAL REPORT – Meghan Muguira

July to March Budget to Actual

The "Budget to Actual" report for July through March was reviewed. For Revenue, fees are currently at 63%, which is about 12% below budget. Immunizations fees excluding flu fees are up this year. Contract revenue is expected to be at 100% at year-end, and fundraising contributions are up.

For Expenditures, personnel costs are overspent by .1%. Operating costs are about 1% overspent at this time. Program Managers are watching their operating spending very closely. The new vehicles have been ordered. Overall, we have a balanced budget.

FY 2009 BUDGET – Russell Duke

Before presenting the FY 2009 budget, Russell Duke reminded everyone that our budget hearing would be held at our Valley County office on May 9, which will be chaired by Valley County. Mr. Duke presented the proposed FY 2009 budget of \$11,821,000, which is a 3.6% increase over the FY 2008 approved budget.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
Senior Nutrition: 327-7460
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Agency Total

We are increasing the FTEs by 1.4%. Under Expenditures, personnel costs are up 3.4%. The operating costs are up 4.9%. Overall expenditures will increase by 3.6%. Under Revenue, the budget reflects a 3% increase (\$54,966) from the counties. State General Fund increased by 7.5%. Contracts are down by 3.4%, fees are up by 7.6%, and other revenues are up by 17.5%. Interest revenue is down by 22.7%. Revenue is budgeted to increase overall by 3.6%.

County Funding Calculations and Data

The distribution formula for each county is defined in Idaho Code. Mr. Duke stated that the formula is based 70% on population and 30% on market value. To increase 3% overall, the percentage change varies by county. The change in contribution by each county is as follows:

Ada	\$ 47,232	3.0%	Boise	\$ 184	0.5%
Elmore	\$ 1,393	1.3%	Valley	\$ 6,116	6.6%

Support for Expenditures and Revenue

Under Expenditures, our personnel costs reflect a 3.4% increase in costs for merit raises (3%), benefits, and FTE increases, and 4.9% increase in operating costs. Under Revenue, we expect a 7.6% increase in fees, a 3.4% reduction in contracts, and a 17.5% in other revenue.

Mr. Duke asked for the Board’s support for the FY 2009 budget, and Chairman Steve Scanlin asked for a motion to approve the proposed FY 2009 budget as presented by Russell Duke.

Motion: Betty Ann Nettleton moved to approve the proposed FY 2009 budget as presented; Dr. Ted Epperly seconded; no further discussion; all in favor; motion carried.

FLU UPDATE – Teresa Phillips

Immunization Program Manager, Teresa Phillips, provided an update on the 2007 – 2008 Influenza Season for Central District Health. In addition to offering vaccinations at our facilities, we provided services at senior centers, assisted living facilities, and other community venues throughout our four counties. The recommendation for next flu season is to administer vaccine to all children from 6 months to 18 years of age. Therefore, we will increase our order of state vaccine to meet this recommendation.

BREAK – Steve Scanlin

STATE ASSOCIATION OF LOCAL BOARDS OF HEALTH (SALBOH) – Steve Scanlin

Steve Scanlin attended the SALBOH Committee meeting in Bowling Green, Ohio from April 1 – 3. Idaho was invited to host NALBOH sometime in the future, possibly in Sun Valley. Ned Baker asked Steve to consider sitting on the NALBOH board. Mr. Scanlin asked that we consider bringing before the Board of Trustees changes to the Idaho Association of District Boards of Health (IAB) by-laws in regards to having a representative serve at the state and national level for multiple years. Currently, the chair of IAB serves for a one-year term, the year they are hosting the Annual IAB meeting.

AIR QUALITY ISSUES – Rob Howarth

Environmental Health Director, Rob Howarth, provided an update on air quality in our district along with what our role in public health is regarding air quality and protecting our community. Mr. Howarth also distributed handouts providing detailed information on air pollution and how it is monitored. Currently, Russ Duke sits on a policy board dealing with traffic and air quality issues called COMPASS. Rob Howarth sits on a sub-committee of COMPASS that deals with technical aspects of traffic and air quality issues, and Environmental Health Program Manager, Mike Reno, sits on the Ada County Air Quality Board. Overall, Idaho Department of Environmental Quality is the leader in air quality, while we play a support role.

DIRECTOR'S REPORT – Russell Duke

In addressing the concerns of Board members from our last meeting, Russell Duke presented a letter from Lorraine Fortunati, program manager of Reproductive Health, which provided a list of the different venues we used to promote healthy sexual decision-making for our teen clients. Mr. Duke along with Rez Cotton, field nurse from Elmore County, and Susan Bordeaux, field nurse from Valley County, will be meeting with the respective county commissioners regarding community involvement in the near future.

Russell Duke presented the resolution on the Nurse-Family Partnership Program being submitted by South Central Health at this year's Idaho Association of District Boards of Health (IAB). This resolution was well accepted. At our May Board of Health meeting, we will review the resolutions and, as appropriate, collect the proxy votes. Here is a list of possible agenda items for Trustee meeting: resolutions, IAB by-laws, NALBOH/SALBOH representative, reconsider Mike Kane's involvement in the Food Fee Legislation, and review the IAB budget.

NEW BUSINESS – Steve Scanlin

- Define realistic ways to address obesity in our community
- Election of officers in May
- Update on recreational water and pools regarding Crypto

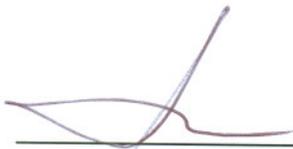
EXECUTIVE SESSION – Steve Scanlin

ADJOURN – Steve Scanlin

Motion: Dr. Ted Epperly moved adjourn the meeting; Betty Ann Nettleton seconded; no further discussion; all in favor; motion carried.

Meeting adjourned at 11:32 a.m.

Respectfully submitted:



Steven F. Scanlin, Chairman

5/19/08



Russell A. Duke, Secretary