



"Partnering to promote, protect and preserve health in our community"

**Central District Health Department Board
Friday, March 15, 2013 ~ 8:30 a.m. to 12:25 p.m.
707 N. Armstrong Place, Boise, Idaho**

Board Members:

Steven F. Scanlin, JD, Chair	Dr. Ted Epperly, MD	Dr. Jane Young, DNP (Absent)
Betty Ann Nettleton, RN, V-Chair/Trustee (Absent)	Frank Eld	Commissioner Al Hofer
Commissioner Barbara Balding		

Staff:

Russell A. Duke, Director/Board Secretary	Cindy Trail	Meghan Calaway	Rob Howarth
Donna Mahan, Recorder	Kim Link	Jaime Harding	Josh Stroud
Sharon Brown	Nikki Zogg		

Call Board Meeting to Order and Welcome New Board Member – Steve Scanlin

Steve Scanlin called the Central District Health Department (CDHD) Board of Health meeting to order at 8:39 a.m. and welcomed Commissioner Barbara Balding, representing Boise County.

Board of Health Minutes for February 15, 2013 – Steve Scanlin

The February 15, 2013 Board of Health minutes stand approved as presented.

Financial Report: FY 2013 – July thru February Budget to Actual – Meghan Calaway

The "Budget to Actual" report for July 1, 2012 through February 28, 2013 was presented. For Revenue, fees are currently at 70%; contracts are at 66%; and other revenue is at 80%. For Expenditures, personnel costs are underspent by .2% (\$15,613). Overall Expenditures are at 62%. In reviewing the "Cash Statement" report, the Board would like to discuss at a future meeting increasing our cash on hand to cover 60 to 90 days.

Update on Staff Changes – Russ Duke

We have three key staff leaving: Meghan Calaway has retired with her last day being April 15; Cindy Trail will be retiring in December of this year; Nikki Zogg has resigned with her last day being March 29. Nikki has taken a position with Coos County Public Health Department in Oregon as the Administrator.

Wellness Incentive Program 2012 – Jaime Harding

Jaime Harding, Health Promotion and Health Policy Section Manager, provided a summary of the 2012 CDHD Wellness Incentive Program (WIP). We had 88 CDHD employees sign up for WIP with 59 actively participated throughout the year. A total of 44 staff received gift cards for \$100 or \$200 dollars to companies that promote healthy lifestyles and nutrition. Currently, we have 84 participants signed up for this year. WIP focuses on outcomes; the goal is to make sustainable lifestyle changes. The 2013 Wellness Celebration fair will be August 15, 2013

Child Care Health Initiative – Jaime Harding

With the increased interest in addressing obesity in the early child care setting, CDHD has been actively involved with community partners to plan and provide training to child care providers on ways to increase access to physical activity and healthy eating options. Rebecca Lemmons has partnered with Idaho Association for the Education of Young Children and

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office

707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office

520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office

703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Blue Cross of Idaho Foundation for Health and other community partners to develop a three-part training series for child care providers.

On April 13, Taking Charge of Obesity: A Call to Action Conference presented by Blue Cross of Idaho Foundation for Health and St. Luke's will be held at the Boise State University Stueckle Sky Center with Dr. David Katz being the keynote speaker. There will also be a family wellness event after the conference in the Caven Williams Sports Center from 1-4 p.m. on Saturday April 13. Dr. Ted Epperly thanked the Community Health Promotion staff for all of the excellent work they have done over the year regarding obesity.

Pertussis Household Cluster – Kim Link and Josh Stroud

In order to better understand the important role of our epidemiology staff, Josh Stroud, Epidemiologist, presented to the Board of Health an extended household cluster of pertussis cases. Josh walked the Board through each step taken to prevent an outbreak by identifying the source (person with the initial infection) and treatment for everyone affected. Kim Link, Epidemiology Section Manager, shared the Washington Pertussis Outbreak as if it happened in District 4. The cost to CDHD alone, if this would have happened here, is estimated at \$375,756 to respond to the outbreak. Kim will present an update on syphilis and a recap of this flu season at our April meeting.

Break – Steven Scanlin

Facility Update – Cindy Trail

We are looking for half of a city block for the Downtown satellite office; Cindy provided a map showing businesses that we are working with to see if they are willing to sell their land/building. The Armstrong facility marketing brochure is completed. If we do not have a buyer for this building, we plan on remodeling this facility to centralize the Preventive Health Services Division. If we do sell the building, we will move our headquarters to Meridian. To track our journey, we have created a visual timeline in the hallway outside of the IT and PIO offices as a tool to keep staff informed.

Electronic Health Records – Cindy Trail

We have a signed contract with Netsmart for our electronic health records system and will begin the implementation process next week.

FY 2014 Budget Direction – Russell Duke

Based on the Board's guidance for developing the fiscal year 2014 budget, we will develop a proposed budget including a 3% increase from the counties and a 3% merit increase. Approval of the fiscal year 2014 budget will take place at the April 14 Board of Health meeting. This year Ada County will be chairing the Budget Hearing on May 10 here in Boise. In regards to merit increases, Frank Eld is not in support of merit raises but a straight across the board increase.

Director's Report – Russell Duke

Legislation

- HB268 Tanning Beds: The Board will send a letter of support.
- Medicaid Expansion: The Board had sent a letter of support early on for this legislation. It was discussed how a separate bill intended to eliminate the county indigent and state catastrophic fund needed to be linked to the Medicaid expansion bill. This would prevent the safety net funds from being discontinued without Medicaid being expanded to fill the gap.

Motion: Dr. Ted Epperly made a motion endorsing a letter of support with the linkage being made between Medicaid Expansion and indigent funds; second by Frank Eld; no further discussion; motion passed. Commissioner Balding abstained.

Documents

- The Board received an updated Board member contact list and a signed copy of the amended Board by-laws.

Title X Funding

- Planned Parenthood of the Great Northwest has applied for the federal Title X grant for Idaho, which in the past has been awarded to the Department of Health & Welfare. We should know in late May or early June how this federal funding will be allocated to our state.

Public Health Award

- The next "Public Health Award" will be going to Ada County Highway District for making Boise a bikeable community by adding additional bike lines and paths in Boise. This action played an integral part in Boise being voted the number one city for men to live in the 2013 Men's Health magazine.

Motion: Dr. Ted Epperly made a motion to award Ada County Highway District with the Public Health Award; seconded by Frank Eld; no further discussion; motion passed. Commissioner Balding abstained.

Additional Items – Frank Eld

Frank Eld wanted to know what public health could provide regarding reproductive health education in Valley County schools with interest to include middle schools. In April, a member from Preventive Health Services will present our current programs.

Adjournment – Steve Scanlin

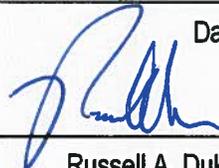
No further business was brought before the Board: meeting adjourned at 12:25 p.m.

Respectfully submitted:



Steven F. Scanlin, Chair

4/12/13

Date


Russell A. Duke, Secretary