

**Central District Health Department Board of Health Meeting
Friday, February 21, 2014 ~ 8:30 a.m. to 12:05 p.m.
707 N. Armstrong Place, Boise, Idaho**

Board Members:

Steven F. Scanlin, JD, Chair

Dr. Jane Young, DNP (absent)

Frank Eld

Betty Ann Nettleton, RN, V-Chair/Trustee

Commissioner Al Hofer

Dr. Ted Epperly, MD

Commissioner Barbara Balding (absent)

Staff:

Russell A. Duke, Director

Bonnie Spencer

Rob Howarth

Lorraine Fortunati

Donna Mahan, Recorder

Mark Riley

Joanne Graff

Kim Link

Jaime Harding

Gladys Goodman

Christine Myron

Tommy Baker

Call Board of Health Meeting to Order – Steve Scanlin

Steve Scanlin called Central District Health Department (CDHD) Board of Health meeting to order at 8:34 a.m.

Board of Health Minutes for December 13, 2013 – Steve Scanlin

With no corrections made, the December 13, 2013 Board of Health minutes stand approved as presented.

FY 2014 Budget Revision – Bonnie Spencer

Bonnie Spencer presented the FY 2014 budget revision document reflecting actual expenses including personnel cost through January 2014. The report also showed a reduction in funding needed from the reserve fund designations account of \$21,369 for IT projects.

MOTION: Dr. Ted Epperly made a motion to approve the FY 2014 budget revision as presented; seconded by Commissioner Al Hofer; no further discussion; all in favor; motion carried.

MOTION: Betty Ann Nettleton made a motion to amend the current designation funds amount approved at the October Board of Health meeting to reflect the new amount as presented in the FY 2014 budget revision; seconded by Dr. Ted Epperly; no further discussion; all in favor; motion carried.

Financial Reports – Bonnie Spencer

FY 2014 January Budget to Actual: We are 58.3% through the FY 2014 budget. Revenues are slightly under projected budget level at 56%; this is primarily due to timing of funding streams. Expenditures are a little over budget at 59% due to personnel cost overspent by 1.0% (\$73,171) and one-time expenditures that have hit in the beginning of the year.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office

707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office

520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office

703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Balance Statement and Reserve Fund Update: At the end of January, the total cash was \$1,837,414 and the reserve fund designation was \$1,563,135 with a balance of undesignated funds at \$304,279. Per the Board's request, Bonnie provided a progress report on the WIC and IT special projects.

Guidance for FY 2015 Budget – Russell Duke

Russ Duke asked the Board to consider a 3% increase from the counties over last year's budget in preparation for the proposed FY 2015 budget. Discussion came up again about state funding and how to increase revenue from the state general fund.

MOTION: Commissioner Al Hofer made a motion giving guidance to CDHD to include a 3% increase overall in county contribution in the proposed FY 2015 budget; Betty Ann Nettleton seconded; no further discussion; all in favor; motion carried.

E-Cigarettes Presentation – Joanne Graff

Joanne Graff, Health Policy Analyst, presented an overview on e-cigarettes or vaping devices. The e-cigarette industry refers to using the devices as "vaping" instead of "smoking" which makes them appear to be a safer alternative to traditional cigarettes. E-cigarettes are increasingly popular among adolescents, which has more than doubled from 2011-2012. At this point, there is no federal oversight or regulation on these devices. Idaho does have statutes to protect minors. Until the safety and efficacy of these devices have been scientifically proven, CDHD will continue to encourage comprehensive tobacco-free policies that prohibit the use of e-cigarettes in all venues where cigarette smoking or tobacco use is prohibited.

Proposed E-Cigarette Definition Language to CDHD Policy – Jaime Harding

Jaime Harding, Program Manager of Health Promotion, requested approval to add e-cigarettes to our tobacco-free campus workplace policy and include language regarding a clear definition of e-cigarettes. We will also be updating signage to reflect no e-cigarettes and vaping on CDHD campuses.

MOTION: Dr. Ted Epperly made a motion to adopt the proposed changes as presented to the tobacco-free campus workplace policy to include e-cigarette devices; seconded by Betty Ann Nettleton; no further discussion; all in favor; motion carried.

Break – Steve Scanlin

National Association of Local Boards of Health – Steve Scanlin

Due to the current status of the National Association of Local Boards of Health, the Board has agreed at this time not to renew our organizational membership.

CDHD Dental Home – Russell Duke

Data shows that children ages 0 to 3 are not receiving dental care in our community. CDHD is working with an Idaho Oral Health Alliance subcommittee on children's dental health to develop a strategy for preventing tooth decay in these children. An option being explored is having CDHD serve as the entry point into a dental home for all children in that age range with services to include an evaluation, education, fluoride varnish, and referral. With these services being reimbursable through insurance and Medicaid, we could expand the services we provide in our WIC program to the broader community in this age group, which the Board supported.

Future of Title X – Russell Duke

This past year Planned Parenthood of the Great Northwest (PPGN), which includes Idaho, applied for the federal Title X grant; however, the Department of Health and Welfare (DH&W) did receive the funding. Title X has accounted for approximately 20% of our Reproductive Health clinic budget. In addition, we receive approximately \$130,000 in contraceptives annually. This program was established for the purpose of providing low and no cost services to

women and men with an emphasis on low income, uninsured. Russ wanted the Board to be aware that depending on who receives the grant next year, PPGN or DH&W, the outcome could have an affect our Reproductive Health clinic budget and our outreach program in the schools. Dr. Ted Epperly recommended that Russ Duke meet with Dr. Kara Cadwallader of PPGN regarding Title X.

Idaho Medical Association Resolution on SNAP – Russell Duke

Russ Duke presented the Idaho Medical Association (IMA) resolution and a Joint Memorial of the Idaho Legislature sponsored by Senator Lodge that encourages healthier foods through the Idaho Supplemental Nutrition Assistance Program (SNAP). After discussing the resolutions, the Board agreed to send a letter of support to IMA and to write a food stamp resolution to present at the Idaho Association of District Boards of Health (IAB) in May.

Trustee Update – Betty Ann Nettleton

Betty Ann Nettleton, Board Trustee, has been participating on conference calls with the Board of Trustees from around the state. There are no issues of public health significance at this time in the current legislative session.

Director's Report – Russell Duke

Update on S1224 – Behavioral Health: The Senate Bill 1224 would establish the Region Behavioral Health Boards that combines two boards—RAC & Region 4. It did pass 26-9 in the Senate; now it is in House.

Remodeling Update: With so much change happening in public health's role in clinical services, we have decided to hold off remodeling our Armstrong facility for a year or two until we know where we are with our clinics.

Budget Hearing, May 16: The CDHD budget hearing will be held on Friday, May 16 in Boise County. The Board meeting will be held immediately following the hearing.

Recovery Community Organization Workshop: The Division of Behavioral Health is sponsoring a workshop for interested people from around our state to build the foundational structure to create a Recovery Community Organization (RCO). This initial organization is being created as an umbrella organization for additional groups we hope will establish themselves around Idaho, community by community. The workshops will be held daily on March 17-19 from 9-4 at the Holiday Inn in Boise.

Electronic Health Records: Lorraine and her staff along with IT continue working hard in preparation to "go live" with our EHR system on March 17.

Executive Session – Steve Scanlin

Steve Scanlin asked for a motion to enter into Executive Session for the purpose of discussing personnel matters.

MOTION: Betty Ann Nettleton moved to enter into Executive Session under Idaho Code 67-2345 (b). Dr. Ted Epperly seconded the motion. The motion was carried unanimously by roll call vote individually—Betty Ann Nettleton, Commissioner Al Hofer, Frank Eld, Dr. Ted Epperly, and Steve Scanlin.

Regular Session was resumed at 12:00 p.m. with no decision made during Executive Session.

Adjournment – Steve Scanlin

No further business was brought before the Board; meeting adjourned at 12:05 p.m.

Respectfully submitted:



Steven F. Scanlin, Board Chair

312114

Date


Russell A. Duke, Secretary