



MAIN OFFICE - 707 N. ARMSTRONG PL. - BOISE, ID 83704-0825 - (208) 375-5211 - FAX 327-8500

"Partnering to promote, protect and preserve health in our community"

**Central District Health Department Board
Friday, February 15, 2013 ~ 8:30 a.m. to 12:06 p.m.
707 N. Armstrong Place, Boise, Idaho**

Board Members:

Steven F. Scanlin, JD, Chair
Betty Ann Nettleton, RN, V-Chair/Trustee

Dr. Ted Epperly, MD
Frank Eld

Dr. Jane Young, DNP
Commissioner Al Hofer

Guest:

Mike Kane

Matthew Fowler

Rebecca Lotterer

Stephanie Truehitt

Mandy Beck

Staff:

Russell A. Duke, Director/Board Secretary
Donna Mahan, Recorder
Angela Spain

Cindy Trail
Rachelle Collinge
Leanne Davis

Meghan Calaway
Katy Quinn

Rob Howarth
Vincent Serio

Call Board Meeting to Order and Welcome New Board Members – Steve Scanlin

Steve Scanlin called the Central District Health Department (CDHD) Board of Health meeting to order at 8:37 a.m. and welcomed two new Board of Health members: Commissioner Al Hofer representing Elmore County and Frank Eld representing Valley County.

Board of Health Minutes for December 14, 2012 – Steve Scanlin

The December 14, 2012 Board of Health minutes stand approved as presented.

General Fund Appropriation – Russell Duke/Betty Ann Nettleton/Mike Kane

Russ Duke reviewed the history of the general fund appropriation formula and how changes over the years have affected distribution of funds among all seven health districts along with how Millennium funds are allocated. The Board of District Trustees determines the formula used by all districts. Betty Ann Nettleton shared with the Board the discussion and outcome of their meetings trying to resolve the disparity among the districts including the decision on the new formula.

In discussing options, Mike Kane stated that Idaho statute does not stop a district from asking for their own appropriation or supplemental distribution; it is legal to do so. When looking at the data, the general appropriation and millennium fund distributions do not equitably reflect public health needs. The Board supports having Mike and Russ meet with Dan Chadwick of the Idaho Association of Counties and Cathy Holland-Smith of Legislative Services Offices as a starting point to review the data and to determine a path forward. Depending on the outcome of these discussions, they will follow with meetings with JFAC members from Public Health District 4.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Boost Immunization Rates – Rachelle Collinge

Rachelle Collinge, Nurse Manager in our Preventive Health Services Section, presented the work being done to boost immunization rates in our community. Many programs play an intricate part in boosting rates including Birth Cohort reminder cards; Boise Hawks collaboration; CDHD Shotline; our Clinical Services; Teen Focused Clinic; Juvenile Detention Services; and our Immunization Advisory Board. The one collaboration that has truly impacted the increase of children's immunization rates is the WIC Immunization Linkage. With both the WIC and Immunization departments working side by side, we have increased the CASA rates from 24% in February 2010 to 92% in January of 2013.

Public Health Preparedness Review – Katy Quinn/Rob Howarth

Katy Quinn reported on the Public Health Preparedness: Cities Readiness Initiative Local Technical Assistance Review (L-TAR) outcome. For our 2012 evaluation, we set an internal goal of 90%, which we met by receiving a 92%. In 2011, our score was 88%. This evaluation reflects on paper our readiness; however, in a few months, we will be putting this to the test. During the week of April 29, we will be involved in a state-wide full scale exercise. CDHD will be testing its ability to receive medical supplies from the CDC's Strategic National Stockpile through the state, and then distribute the supplies to the general public through designated Points of Dispensing. Katy will send invitations to the Board of Health closer to the event.

Break – Steve Scanlin

FY 2013 Budget Revision – Meghan Calaway

The FY 2013 budget revision was presented, reflecting the reduction of \$147,160 being used from the reserve funds.

Motion: Dr. Jane Young made a motion to adopt the revised FY 2013 budget; Frank Eld seconded; no further discussion; all in favor; motion carried unanimously.

Financial Report: FY 2013 – July thru January Budget to Actual – Meghan Calaway

The "Budget to Actual" report for July 1, 2012 through January 31, 2013 was presented. For Revenue, fees are currently at 64%; contracts are at 58%; and other revenue is at 71%. For Expenditures, personnel costs are underspent by .2% (\$15,633). Overall Expenditures are at 54%.

Board Designated Reserve Accounts – Russell Duke/Meghan Calaway

The Board reviewed the current CDHD Designated Reserve Accounts policy to clearly define the usage of designated funds regarding cash flow. The reserve funds are divided into two categories. Currently under "Public Health Emergency," funds may be used for cash flow needs. The Board determined that this category should be called "Operational Reserve Funds," which would provide clarity on how these are funds actually being used.

Motion: Frank Eld made a motion to change the title of "Public Health Emergency" to "Operational Reserve Funds"; Dr. Ted Epperly seconded; no further discussion; all in favor; motion carried unanimously.

Idaho Medicaid Expansion – Russell Duke/Dr. Ted Epperly

The Idaho Medical Association has asked for our district's support for their Medicaid expansion resolution. Dr. Epperly was on the 15 member committee appointed by the Governor to evaluate and make a recommendation on Medicaid Expansion in Idaho, which the committee unanimously voted to support. The CDHD Board of Health is in support of Medicaid expansion and believes it is the right thing for Idaho.

Motion: Dr. Ted Epperly made a motion to support the Resolution of Support for Medicaid Expansion in Idaho; Dr. Jane Young seconded; no further discussion; all in favor; motion carried unanimously.

CDHD Board of Health By-laws – Steven Scanlin

The Board reviewed the current by-laws and supported changing all gender specific language to gender neutral.

Motion: Dr. Ted Epperly made a motion to change the by-laws making them gender neutral; Frank Eld seconded; no further discussion; all in favor; motion carried unanimously.

Trustee Update – Betty Ann Nettleton

Steve Scanlin thanked Betty Ann for her work on the Board of District Trustees as a representative of CDHD's Board of Health. Betty Ann thanked Russ for his commitment to follow the direction of Board. Central District Health Department values a statewide local public health system and partnership with the other districts, working together makes us stronger. We disagree on the funding, which we will continue to work through to find a solution.

Motion: Frank Eld made a motion for a vote of confidence from the Board for Betty Ann and Russ that we support their efforts, we appreciate what they have done, and we as Board are 100% behind them; Dr. Ted Epperly seconded; no further discussion: all in favor; motion carried unanimously.

Director's Report – Russell Duke

- The Board was asked to provide updated contact information to Donna today. Also, Commissioner Barbara Balding has been officially appointed to the Board and will be at our next meeting.
- With NALBOH Conference being held the week of August 12 in Salt Lake, the Board of Health meeting will be moved from August 16 to August 9.
- Steve Scanlin shared with the Board the article "The Best & Worst Cities for Men 2013" that identified Boise as the number one city in the United States for men. Steve thanked everyone for their work in our community and playing a part in making this happen.

Adjourn – Steve Scanlin

No further business was brought before the Board: meeting adjourned at 12:06 p.m.

Respectfully submitted:



 Steven F. Scanlin, Chair

3.15.13

Date



 Russell A. Duke, Secretary