CENTRAL DISTRICT HEALTH DEPARTMENT
MAIN OFFICE • 707 N. ARMSTRONG PL. • BOISE, ID 83704-0825 • (208) 375-5211 • FAX 327-8500

"To improve the health of our communities by identifying sustainable solutions to community health issues, developing partnerships for implementation of strategies, and demonstrating our success through measurement of outcomes."

REQUEST FOR PUBLIC RECORDS

Signature of Requestor: _____ Date:_____

☐ I request to examine the following record(s). ☐ I request a copy of the following record(s).

IF REQUESTED TO MAIL COPIES, PLEASE INDICATE:

Name:_____

Address:_____

City, State, Zip:_____

Date time Phone Number:_____

E-mail Address: _____

_____ _____

Request Received by: Date Approved by (Supervisor/Director) Date

More than three working days are needed to locate or retrieve the requested records.
A response shall be provided within ten (10) working days of the request.

_____

Initial if Applicable

FOR OFFICE USE ONLY

(Copies of forty-nine (49) or fewer pages that are readily available for copying will be provided free of charge on time during a calendar year. If the request is for a greater number of records, copy fees will be charged for all copies provided. Fees are $.05 per page, plus 6% State of Idaho Tax - additional charges will be applied for color copies.)

Number of Copies: _____ $_____ (Amount Due)

Distributed (mailed/pickup/fax): _____ Date Completed:_____

Payment Received for _____ copies $_____ (Amount Received)

Receipt Number_____

☐ **No records were found in our files with the requested information.**

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Family Planning: 327-7400
Immunizations: 327-7450
Senior Nutrition: 327-7460
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174